

UNIVERSITY OF MICHIGAN HEALTH SYSTEM · DEPARTMENT OF EMERGENCY MEDICINE
PEDIATRIC EMERGENCY MEDICINE FELLOWSHIP PROGRAM

Policy: Graduate Medical Education Committee Responsibilities

Committee Responsibilities

The GME Committee has three primary responsibilities:

1. To provide assistance to the Program Director in carrying out the educational and administrative responsibilities of the program.
2. To provide advice and guidance to the Program Director in the administration of the fellowship program
3. To provide broad-based input into the administration of the program.

In addition, the GME Committee ...

1. Ensures that the program's educational goals and objectives are being fulfilled.
2. Ensures that the program is teaching and evaluating fellows with regard to the ACGME core competencies.
3. Conducts an annual program review and creates mechanisms for educational improvement.
4. Ensures that all program policies and procedures are being fulfilled.

Membership

Membership of the Committee includes the Program Director, Assistant Program Director(s), site coordinators, and fellows. Faculty will be appointed by the Program Director to a one-year term with the option of re-appointment to additional one-year terms based upon annual performance reviews. With the exception of the fellows, all committee members must be core faculty unless otherwise specified by the Program Director.

Member Responsibilities

Activities specifically related to this committee are as follows:

- To attend and contribute to regular meetings of the committee.
- To complete committee assignments in a timely fashion.

Reviewed	07/2007						
Revised		12/2008					
Initial(s)	MN	slb					