

# **FELLOWSHIP POLICIES AND PROCEDURES**

All UMHS GME Policies are available online for complete listing  
<http://www.med.umich.edu/i/medschool/gme/policies.htm>

## **UMHS GME Institutional Policies**

1. Clinical Duty Hours  
Institutional Policy: Resident Duty Hours and the Working Environment
2. Grievance Policy  
Institutional Policy: Educational Grievance Policy
3. Leave of Absence (LOA) Policy  
Institutional Policy: Leave of Absence Policy  
Leave of Absence Form
4. Moonlighting Policy  
Institutional Policy: Moonlighting Policy  
Notification of Extracurricular Medical Practice  
Internal Moonlighting Procedure  
Internal Clinical (Inpatient) Moonlighting Form
5. Promotion Guidelines Policy  
Institutional Policy: Evaluation/Promotion/Retention/Dismissal of Residents in Their  
Educational Training Program
6. Supervision Policy  
Institutional Policy: Global Clinical Program Trainee (Resident) Supervision Policy

## **UMHS Pediatric Emergency Medicine Fellowship Program Policies**

7. Schedule Change Policy
8. Schedule Guidelines Policy
9. Selection Criteria Policy  
Fellow Applicant Evaluation Sheet
10. Travel Stipend Policy  
Travel Reimbursement Form/Envelope
11. Vacation Policy
12. Written Evaluation Policy
13. In-Training Examination, American Board of Pediatrics (SITE)
14. Maternity/Paternity Leave Policy
15. Procedure Log Policy
16. Roles & Responsibilities During Medical & Surgical Resuscitations in the Pediatric  
Emergency Departments (UMHS & HMC)
17. Pager/communication Policy